

LETTER OF AGREEMENT

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|-----------------------------|---------|
| Cailee K Organizing | Name |
| 440.628.1377 | Phone |
| caileekorganizing@gmail.com | Email |
| CaileeKOrganizing.com | Address |

Cailee K Organizing provides professional organizing services, working efficiently to reach your goals at the most reasonable cost possible. All matters are kept confidential and will not be shared without your written consent. Below are the terms for my services:

- Cailee K Organizing agrees to provide organizing services at the rate of [redacted] for **one-3-hour session(s)** to the client. Additional time may be booked at \$50 per hour.
 - Cailee K Organizing will purchase any necessary organizing products which will then be invoiced to the client and reimbursed within 20 days. Failure to do so will result in \$25 fine per day.
 - Cailee K Organizing will take care of any unwanted goods unless those needed to be removed by professional services.
- yes, I give consent for the release of photographs taken during my session*
- no, I do not give my consent for the release of photographs taken during my session*

This document will serve as our standard agreement and your signature confirms your understanding of my policies and the basis upon which I will provide organizational services to you.

Name (printed):

Signature:

Date:

